



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		THIRU KOLANJIAPPAR GOVERNMENT ARTS COLLEGE (GRADE-I)
Name of the head of the Institution		Mrs. S. KALAVATHI
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04143260243
Mobile no.		9865124975
Registered Email		tkgac_vri@yahoo.co.in
Alternate Email		iqac.tkgac@gmail.com
Address		THIRU KOLANJIAPPAR GOVERNMENT ARTS COLLEGE (GRADE-I), JUNCTION ROAD
City/Town		VRIDDHACHALAM
State/UT		Tamil Nadu
Pincode		606001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mrs. S. KALAVATHI			
Phone no/Alternate Phone no.		04143262513			
Mobile no.		9865256894			
Registered Email		tkgac_vri@yahoo.co.in			
Alternate Email		iqac.tkgac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://tkgac.in/uploads/AOAR/AOAR%202015-2016.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://tkgac.in/calendar/2016.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.5	2005	01-Jun-2006	31-May-2010
2	B	2.88	2016	01-Jun-2016	31-May-2021
6. Date of Establishment of IQAC			05-Nov-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

One-day National Level Seminar on Research Methodology	24-Jun-2016 1	53
Awareness programme on Health and Hygienic Principles	16-Oct-2016 1	60
Awareness Programme on Consumer Protection Act	08-Dec-2016 1	73
Awareness Programme on Women Empowerment	02-Feb-2017 1	69
One day State Level IQAC Training Programme	02-Mar-2017 1	88
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Purchase of Books	State Govt	2016 365	200000
Institution	Establishment and Monitoring of IQAC	UGC	2014 1825	300000
Institution	Civil Maintenance Fund	State Govt	2016 365	1760000
Institution	Electrical Maintenance Fund	State Govt	2016 365	440000
Department	Purchase of Equipment Fund	State Govt	2016 365	150000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	300000
Year	2014

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Motivate the members of the Consumer Club to increase its activities and Concentrating Social issues to develop and increase the responsibility of the posterity.

Motivating the discipline issues intensively for betterment of the students and Motivating Teachers to take active part in Research activities.

Organising Remedial Classes for Weaker Sections of the students.

ICT enabled Classrooms

Offering Career Guidance and Competitive Guidance and formation of Placement Cell.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To create technology oriented class rooms	ICT based classrooms established for the students
To give awareness on the evils of immoral life	HIV/AIDS Awareness Programme was organised
To make awareness on students to ensure mental and physical health	Lecture on Sound Mind and Sound Body arranged.viz
Initiatives to be taken to make the campus green.	Saplings of trees planted in the campus
To arrange tour to visit historical monumental sites	Two trips were organized viz., Kangaikondacholapuram and Mamallapuram respectively
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Council	06-Mar-2017
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	09-Mar-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our aim is not only to transmit information, but also to transform students from passive recipients to active constructors of their own knowledge. Our teachers enjoy teaching and watching their students to develop interests and skills in their interest areas. It is the responsibility of the teacher to implement the curriculum to meet the student's needs. We discuss the problems of the students and answer their queries. The curriculum is designed by the University and since our institution is affiliated to the University hence the syllabus prepared by the University followed. Each semester internal assessment tests are conducted and marks are added to their main exams. The entire syllabus is distributed to the faculty members based on their work load with a view to prepare the students for their annual exams. During the year, the University has changed the syllabus of some of the programme. Classes are being conducted through audio visual lectures in the science programmes. The curriculum is distributed and planned in such a way that the course is completed in time and revision also made systematically. In under graduate and post graduate classes seminars and group discussions are also done. The students are given various project works at UG and PG level to increase their creativity. Social relevant topics are given to the students for their project work.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Literacy Programme	Nil	22/06/2005	90	employability	COMPUTER SKILL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	TAMIL, ENGLISH, ECONOMICS, HISTORY	18/06/2012
MA	TAMIL, ENGLISH, HISTORY	18/06/2012
BBA	BUSINESS ADMINISTRATION	18/06/2012
BCom	COMMERCE	18/06/2012
MCom	COMMERCE	18/06/2012
BSc	MATHS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE	18/06/2012
MSc	MATHS, PHYSICS, CHEMISTRY, ZOOLOGY, COMPUTER SCIENCE	18/06/2012

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	954	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	16/06/2016	1031
Value Education	16/06/2016	1031
Soft Skill Development	16/06/2016	1031
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	COMPUTER SCIENCE	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

STUDENTS FEEDBACK ANALYSIS: Report based on Highly Satisfied criteria. The Syllabus is up to date. The teachers are well qualified. The teachers are able to the doubts of the students. The teachers give advices and scope for improvement. Job oriented courses shall be included in the curriculum. Understanding of students' problems by the faculty. Enhancement of Library infrastructure. **PARENTS FEEDBACK ANALYSIS:** College has adequate infrastructure. College is a secure place for education. Course fee is affordable. Teachers are easily approachable. Professional ethics and human values are learnt through their words. Improvement of Teaching Quality. Participation in co-curricular and extracurricular activities should be encouraged. Enough inputs shall be provided for placement. **ANALYSIS ON TEACHERS FEEDBACK:** Strongly agreed criteria The Syllabi is well updated. The courses increase the employability of students. The College provides support for skill up gradation. Working in this College is a matter of pride. Freedom to suggest modifications in syllabus. Adequate teaching-learning facilities, Research activities, Library facilities and Infrastructure. **ANALYSIS ON ALUMNI FEEDBACK:** Highly Satisfied criteria: 1. College is a secure place for education, 2. Curriculum develops employability, 3. Teachers are highly qualified, 4. Course fee is affordable. Scope for improvement: 1. Separate classrooms are needed medium wise, 2. Enough inputs shall be provided for placement. **ANALYSIS ON EMPLOYERS FEEDBACK:** Scope for improvement: 1. Enhancement of communication skills, 2. Planning skills, 3. Ability to take up extra responsibilities, 4. Creativity and Innovative skills

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Business administration	69	883	69
BA	Economics	141	4021	141
BCom	Commerce	132	883	132
MA	History	40	58	31
BA	Tamil	125	4021	125
BSc	Computer Science	76	2980	76
BSc	Botany	48	2980	48
MSc	Physics	20	39	20
MSc	Computer Science	20	56	20
MPhil	Tamil	25	14	14

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2016	1222	288	52	Nil	109

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
149	25	3	3	Nil	Nil

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has an effective mentorship system to provide personal and psycho-social support. Each mentor is assigned 20 - 25 students and is made aware of the mentee's background and situation. Mentorship files are maintained for every student. The file contains records of the student's personal profile, academic performance, achievements across three years in the college. Mentors address chronic absenteeism, attitudinal problems and any other academic or personal issues and guide the student to consult the professional counsellor if required. Parents are called for a one – to – one interaction in case the mentor feels there is a serious problem. In addition, the Parents and Teachers meeting conducted every semester provides scope for mentors to interact with parents and share their observations and suggestions particularly for students having academic and behavioral problems. All teachers also play an important role in providing emotional and psychological supports where ever required. The services of a professional counsellor are available on campus and widely used by students requiring special guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1544	161	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
125	125	Nil	2	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. K. Sivakumar	Assistant Professor	Saiva Siddhanta Semmal (Thiruvavaduthurai Adeenam)
2017	Dr. S. Muthalagi	Assistant Professor	Bharat Vidya Gaurav Puraskar Award

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	U17, U18, U25, U28, U34	ODD/2016	04/11/2016	01/03/2017
BCom	U10	ODD/2016	04/11/2016	01/03/2017
BBA	U08	ODD/2016	04/11/2016	01/03/2017
BA	U03, U04, U06, U07	ODD/2016	04/11/2016	01/03/2017
MA	P02, P03, P06	ODD/2016	04/11/2016	01/03/2017
MSc	P14, P15, P20, P21, P23	ODD/2016	04/11/2016	01/03/2017
BA	U03, U04, U06, U07	EVEN/2017	05/04/2017	03/07/2017
BSc	U17, U18, U25, U28, U34	EVEN/2017	05/04/2017	03/07/2017
MA	P02, P03, P06	EVEN/2017	05/04/2017	03/07/2017
MSc	P14, P15, P20, P21, P23	EVEN/2017	05/04/2017	03/07/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation mechanism followed by the College is in conformity with that of the affiliating Thiruvalluvar University, Vellore. Continuous Internal Evaluation system has been a part of the evaluation mechanism since 2010-11. The University has laid down certain norms on the basis of which the teacher can evaluate the students at College level. At UG level the University has allowed 20 of the marks to be decided through internal assessments. Teachers evaluate the students in a course through their interaction throughout the semester. The mechanism for the same includes written tests, seminars/study tour, home assignments, projects, Group Discussion etc. The remaining 80 of the marks are awarded through the External Semester Examinations conducted by the University. The time table for internal examinations is prepared and displayed by the College. Each department works out the details of how the CIE is to be carried out for each paper making sure that coordinators of each paper are achieved through the different assignments. The entry of internal marks is made online. Hall tickets for all exams are received online printouts are taken, authenticated and circulated by the College. During the course, term exams and unit tests are conducted to evaluate the students. The academic record of the students is maintained by the respective teachers so as to make positive reforms. Thus, the system of evaluation is adequate and comprehensive so as to measure different types of skills achieved by the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC of our college prepares the institutional academic calendar as soon as

the university calendar for the semester is announced. The calendar is prepared keeping in mind with the opening and closing dates for the semester announced by the university along with dates for submission of internal assessment marks.

The dates for the tests for Internal assessment are first finalized and all other activities and programmes are planned around that. This includes interclass competitions, forum activities as well as academic programmes like conferences, seminars, FDPs, etc. The institutional Academic Calendar is widely publicized through displays on the notice boards and website. Dates of major programmes like Annual College Day, Annual Athletic Meet, Annual Alumni Meet, and Annual Blood Donation Camp are also adhered to strictly. Postgraduate department plans the activities of the entire semester which includes academic activities (Internal tests, industrial visits, visits to professional institutions and projects), Co-curricular and extra-curricular activities through various clubs namely Management Club, Cultural Club, Centre for Career Development and Rotary Club. Academic calendars included in student and faculty handbook. Calendar of events is separately shared with students and the same is available on website also.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://tkgac.in/program-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U17, U18, U25, U28, U33, U34	BSc	Chemistry, Computer Science, Mathematics, Physics, Zoology, Botany	368	213	64.48
U10	BCom	Commerce	114	83	72.81
U03, U04, U06, U07	BA	Economics, English, History, Tamil	408	268	65.36
P14, P15, P20, P21, P23	MSc	Chemistry, Computer Science, Maths, Physics, Zoology	119	94	74.678
P09	MCom	Commerce	41	36	87.8
P02, P03, P06	MA	English, History, Tamil	119	110	92.5

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://tkgac.in/uploads/IOAC/2016-2017/SSS%202016-2017.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Seminar on THE NEED AND METHODOLOGY OF WATER OIL ANALYSIS IN THERMAL POWER PLANTS	Chemistry	17/03/2017
One Day Seminar On "sericulture and its economic importance"	Botany	07/02/2017
One Day Seminar On "CLOUD COMPUTING"	Computer Science	22/02/2017
One Day Seminar On "PERSONALITY DEVELOPEMNT"	Business Administration	23/02/2017
One Day Seminar On "Narratology".	English	24/02/2017
One Day Seminar on "APPLICATION OF MATHEMATICS"	Mathematics	01/03/2017
One Day Seminar on "Current Trends in Materials Science"	Physics	03/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
TKGAC	Raj Ornamental Fish Aquarium	Raj Ornamental Fish Aquarium	Raj Ornamental Fish Aquarium	Ornamental Fish Culture	03/03/2017
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MATHEMATICS	1
HISTORY	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BOTANY	11	6.25
International	BUSINESS ADMINISTRATION	6	3.71
National	CHEMISTRY	2	1.68
International	ECONOMICS	1	Nil
International	HISTORY	4	7.95
International	PHYSICS	5	2.21
International	ZOOLOGY	3	Nil
National	TAMIL	1	Nil
International	TAMIL	2	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TAMIL	1
ECONOMICS	3
COMMERCE	1
BUSINESS ADMINISTRATION	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Structural and magnetic properties of cobalt-doped iron	Dr. P. Anandan	International Journal of Nanomedicine	2016	34	Thiru Kolanjiappar Government Arts College, Vridhachalam	33

oxide nano particles prepared by solution combustion method for biomedical applications						
Studies on an L-leucine hydriodide semiorganic crystal for frequency conversion applications	Dr. P. Anandan	Materials Research Express	2016	2	Thiru Kolanjiappar Government Arts College, Vridhachalam	2
Synthesis of pure and cobalt (Co) doped SnO ₂ nanoparticles and its structural, optical and photocatalytic properties	Dr. K. Vallalperuman	Journal of Materials Science : Materials in Electronics	2017	0	Thiru Kolanjiappar Government Arts College, Vridhachalam	Nil
Synthesis, Structure - based molecular design of some novel (E)-N-(3,3-dimethyl-2,6-diarlylpiperidine-4-ylidene)-4-methoxy benzohydrazide as DNA gyrase inhibitors	Mr.G.Sundaraselvan	International Journal of Current Research in Chemistry and pharmaceutical science	2016	0	Thiru Kolanjiappar Government Arts College, Vridhachalam	Nil
Synthesis ,	Mr.G.Sundaraselvan	World Scientific News	2016	0	Thiru Kolanjiappar Government	Nil

spectral , molecular structure, HOMO-LUMO and NLO analysis of some (E)-N- (3,3- dimethyl - 2,6-diaryl piperidin- 4-ylidn) -4- methoxy be nzohydrazi nide					Arts College, V ridhachala m
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A Novel one-step synthesis of Ag-doped ZnO nanoparticles for high performance photo-catalytic applications	Dr. K. V allalperuman	Journal of Materials Science: Materials in Electronics	2017	Nil	Nil	Thiru Kolanjiappar Government Arts College
On some Distance measures in Intuitionistic fuzzy sets	K.Anantha Kanaga Jothi	International Journal of Scientific Research Modern Education (IJSRME)	2016	Nil	Nil	Thiru Kolanjiappar Government Arts College
On some Distance measures in Intuitionistic fuzzy sets	Dr.K.Balasangu	International Journal of Scientific Research Modern Education (IJSRME)	2016	Nil	Nil	Thiru Kolanjiappar Government Arts College
Influence	Dr. P. Anandan	Bulletin of	2016	68	4	Thiru Kolanjiappar

of SMA reinforcement on the impact resistance of GFRP composite laminates under different temperatures		Materials Science				Governement Arts College
Synthesis and characterization of Y2O3-reduced graphene oxide nanocomposites for photocatalytic applications	Dr. P. Anandan	Materials Research Express	2016	27	6	Thiru Kolanjiappar Governement Arts College
Crystal growth, structural and optical properties of a novel benzophenone derivative: 2-Chloro 5-nitro benzophenone	Dr. P. Anandan	Optik-International Journal for Light and Electron Optics	2016	57	2	Thiru Kolanjiappar Governement Arts College
Synthesis , spectral , molecular structure, HOMO-LUMO and NLO analysis of some (E)-N-(3,3-dimethyl -2,6-diaryl piperidin-4-ylidn) -4-methoxy be	Mr.G.Sundaraselvan	World Scientific News	2016	Nil	Nil	Thiru Kolanjiappar Governement Arts College

nzohydrazide						
Synthesis, Structure - based molecular design of some novel (E)-N-(3,3-dimethyl-2,6-diarlylpiperidin-4-ylidene)-4-methoxy benzohydrazide as DNA gyrase inhibitors	Mr.G.Sundaraselvan	International Journal of Current Research in Chemistry and pharmaceutical science	2016	Nil	Nil	Thiru Kolanjiappar Government Arts College
Synthesis, growth and characterization of a nonlinear optical crystal: L-Leucinium perchlorate	Dr. P. Anandan	Journal of Taibah University for Science	2017	Nil	Nil	Thiru Kolanjiappar Government Arts College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	25	2	Nil
Presented papers	3	10	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence day celebration on 15.08.2016	NSS YRC	30	163
Blood donation camp on 23.09.2016	NSS YRC	5	80

Blood donation camp on 11.08.2016	NSS YRC	5	80
HIV/AIDS awareness program on 04.04.2018	NSS YRC	15	196
50 Sapling Plantation on 27.07.2016	NSS YRC	5	118
College campus cleaning (Swachh Bharat Abhiyan) on 30.06.2016	NSS YRC	5	223
World Environment Day (5th June) on 21.08.2016	NSS	2	250
World No Tobacco Day (31st May) on 15.08.2016	NSS	2	300
Training for Intensive Pulse Polio Programme on 27.07.2016	NSS	2	250
NSS Day and Fresher's Orientation Programme on 24.09.2016	NSS	2	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS Special Camp	NSS	Swachh Bharat	2	5
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2200000	2200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-granthalaya	Partially	4	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	44913	6888750	755	145218	45668	7033968
Reference Books	1012	303600	9	4755	1021	308355
CD & Video	53	Nil	Nil	Nil	53	Nil
Weeding (hard & soft)	Nil	Nil	340	4912	340	4912

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	81	35	2	0	25	3	18	100	0
Added	0	0	0	0	0	0	0	0	0
Total	81	35	2	0	25	3	18	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
350000	339100	2200000	2200000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

smart classroom facilities and internet facilities (WIFI connection) and broad band Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college is following established procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, computers, classrooms etc. Library infrastructure and facilities The library committee and administration have given the responsibility to purchase books and other relevant resources as per the recommendations received from the department of the college. The departments have their own library with good stock of text and reference books. Laboratory: The Laboratory equipments and other necessary requirements of various disciplines to their respective laboratory are fulfilled by the principal and purchase committee as per the requirement of the department

concerned. Proper maintenance of equipments and laboratory log register and stock register are maintained by the laboratory assistant and supervised by the faculties and Head of the Department. Department wise annual stock verification is done by committee constituted by Principal. Sports activities: The necessary sports articles are purchased by the principal and purchasing committee as per the recommendations of Physical Director and students' representative. The maintenance of sports article and other equipment in sports are maintained by the physical director of the college, and every year audited by a committee constituted by the principal. Hostel: The hostel committee of the college is taken care the hostel facilities for both boys and girls hostel, the committee ascertains smooth functioning of the hostel and also maintains a homely environment for the inmates. Both boys and girls hostel have separate warden to maintain the functioning of hostel and discipline of the students. Computers: - Centralized computer laboratory established to enrich the students through CLP. Each department has appropriate number of computers and maintained by computer science department of the college. College Campus is enabled with WIFI. Classrooms: The maintenance of classroom is regular exercise. A committee is formed with senior faculties and principal which taken care of the classrooms requirements such as desks, benches, fan, and blackboards availability as per the recommendations of faculties and Heads of Department. In the college campus, there is a good environment for the benefit and welfare of the students. Various committees are operating in the college to support services, student welfare and to meet their needs. College campus maintenance is monitored through regular inspection by the principal and faculties. Outsourcing is done for maintenance and repairing of computers,. 4.4.2 - utilizing physical, academic and support facilities 2018-2019 The College maintains a standard policy and procedure for Maintenance, Utilization of physical, academic and support facilities of every academic year. This is accomplished by various committee which are formed and administered through various committee headed by the principal. Government allotted funds towards construction, maintenance of infrastructure purchase of store equipment books purchased. Advisory Council the heads of all the departments, Librarian and Physical director discuss and decide the need for class rooms, laboratories in each department, also regarding the requirement

<http://tkgac.in/uploads/Procedures%20and%20Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Govt Scholarship	3970	9341130
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	16/06/2016	644	TKGAC

Personal Counseling	16/06/2016	74	TKGAC
Mentoring	16/06/2016	41	TKGAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	SLET/NET coaching	20	Nil	Nil	Nil
2016	Career Guidance Awareness Camp jointly organised by Thiru Kolanjiappar Government Arts College District Employment Office on 23-09-2016	Nil	150	Nil	Nil
2016	coaching classes for Combined Civil Service Examination Group-IV	20	Nil	Nil	Nil
2017	coaching classes for PG & Research students in CSIR - UGC - NET Exam for Junior Research Fellowship, Lecturer and for the post of PG Assistant in TN Higher Secondary Educational Service	Nil	10	Nil	Nil
2017	Awareness Programme	Nil	91	Nil	Nil

for Computer Science Students related to competitive examination (RRB, SSC, UPSC, TNPSC, IBPS, Indian Navy Postal, LIC, Indian Army, Bank Exams) for three days

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
VMP - organization	150	20	Govt Organisations and Various Private Companies	418	126

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	8	B.A	TAMIL	TKGAC	M. PHIL TAMIL
2017	13	B.A	TAMIL	TKGAC	M.A. TAMIL
2017	5	M.A	HISTORY	TKGAC	M. PHIL HISTORY
2017	31	B.A	HISTORY	TKGAC	M.A. HISTORY
2017	25	B.A	ENGLISH	TKGAC	M.A
2017	11	B.Sc	ZOOLOGY	TKGAC	M.SC
2017	9	M.Sc	MATHEMATICS	TKGAC	M.Phil

2017	13	B.Sc	MATHEMATICS	TKGAC	M.SC
2017	5	B.Sc	COMPUTER SCIENCE	TKGAC	M.SC
2017	1	B.Com	COMMERCE	TKGAC	M.Com
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100M MEN	Inter Collegiate and University	2
1500m MEN	Inter Collegiate and University	2
SHOTPUT MEN	Inter Collegiate and University	2
JAVELIN THROW MEN	Inter Collegiate and University	2
100m WOMEN	Inter Collegiate and University	2
4x100m Relay WOMEN	Inter Collegiate and University	4
KABADDI WOMEN	Inter Collegiate and University	12
KABADDI MEN	Inter Collegiate and University	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representatives were elected in each class in every department of the college to implement the ideas of their respective classmates for the improvement of curricular, co-curricular and extra-curricular activities in one way or other. Gender equality in the number of representatives is maintained to have a cordial relationship with one another. Student representatives were also

included as part of Anti-ragging committee, Alumni association, Sports committee, NCC, NSS, YRC, RRC etc. for better execution of the goals of the college. Students took active participation in seminars/ symposia/ conferences/ workshops etc., and enriched their talents and knowledge. They were also part of executive committee in conducting seminars/conferences etc. Also, students took part in sports activities at various levels and thereby strengthened their skills in extracurricular activities. Students were taking active part in creating awareness among the public like environment cleanliness, women empowerment, health, importance of vote casting in elections etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Though there is no registered alumni association various departments conduct alumni meet with the respective departments. The alumni meet gives opportunities to the current students to get in know what the organization expect from the students. The alumni gave insights above the skills to be acquired during the college so as to enable them to prosper in the carried. They also shared the experience towards striving forward for the further placement. Meeting alumni was helpful to gather feedback on the college and its activities. It provides a cherishing movement to the students, faculty members and to the alumni. They are also regularly engaged in activities like eye camps, medical checkup camps.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DECENTRALIZATION • Each and every department, as an individual sub-unit is given freedom to implement its own ideas and decision making in the student-based activities. Each class in all the departments formed a class level committees comprising of HOD, Class Tutors, and Student Representatives. • Department Association was formed and annual function is being conducted on behalf of the association. Funds will be distributed annually to each and every department for the purchase of Laboratory equipment, Books for Department Library etc. **PARTICIPATIVE MANAGEMENT** • Meetings are convened on a regular basis by the Academic council consisting of The Principal and all the Head of the Departments before implementing any sort of initiative for the betterment of the institution. This is an ample proof for the participative nature of the management. • The Heads of the Departments would have regular meetings with their respective staff members, in concurrence with The Principal, to discuss various aspects for the wellbeing of the students which, in turn, highly useful for the development of the institution. Faculty members and students are encouraged to participate in Seminars/Conferences etc. Regular National/International Seminars/Conferences are being organized UG Admission Committee, PG Admission Committee, M.Phil. Admission Committee, Research

Committee, College Calendar Committee, Magazine Committee, Departmental Purchase Committee, Timetable Committee, Library Committee, Sports Committee, TC Signing Committee, Anti Ragging Committee, IQAC Committee, RUSA Committee, NCC Committee, NSS Committee, YRC Committee, RRC Committee, Women Empowerment Committee functioning in the college systematically.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The students' admission is made through transparent single window system, a well known admission system of Government of Tamilnadu. Admissions of students are made as per roster system that is followed as per Government norms: QUOTA Percentage Allotted OC 31, BC 27, BCM 3, MBC 20, SC 15, SCA 3, ST 1. Admission Committee serves the economically poor students who rely on the financial support offered by the various government schemes. Since majority of the students are first generation students, at the time of admission, the importance of all subjects are taught to the college to them.
Human Resource Management	The IQAC has been playing a vital role in improving the teaching learning environment in the college. The following steps have been taken by the IQAC. 1. To obtain teachers feedback for improving teaching-learning environment 2. To encourage the faculties to apply technology in classrooms, learner-centred approach, conduct practical sessions and experiments, student presentations, assignment writing, opportunities for project-based learning, cooperative and collaborative learning and experiential learning, and field work for the benefit of the students learning process. 3. Encourage departments to organize special lectures, seminars, conference programmes for the benefit of both faculties and students. 4. To motivate the students to learn and practice the modules on recent trends, the faculty members update themselves through participating in various refresher courses, orientation programmes and attending seminars, conference and workshops in their

	<p>respective field of knowledge.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>It is an affiliated College. Examination and Evaluation are done by Thiruvalluvar University, Vellore Internal examinations are conducted regularly and marks are recorded which constitutes the internal marks. The dates of the examination are initiated in the student handbook. Apart from regular test, measures for special coaching are adhered to slow learners and weak students.</p>
<p>Curriculum Development</p>	<p>More important is given to the Research. Both the students and faculties are motivated to obtain major or minor projects from UGC and other funding agencies. Faculty members and students are encouraged to publish articles in Research journals, and to participate and present research papers in seminars, workshops and conferences. They make visit to the libraries of universities and grab the opportunities in research and socially relevant research programmes.</p>
<p>Research and Development</p>	<p>The college council and the academic council draft plans for every academic year, taking into the consensus and opinions from all stakeholders. The committees appointed closely observe the progress of each and every plan and register the challenges, and submit a report of findings to the principal. The challenges are discussed in the council meetings and solutions are arrived at. Faculty members who are university representatives or members in Board of studies play a major role in scrutinizing and finalizing curriculum based on the present societal and industrial requisites. ? Feedback from the students also is highlighted to the university representative based on the content of curriculum.? The Research Departments offer M.Phil and Ph.D programmes, the supervisor designs the curriculum based on the needs of the society.</p>
<p>Examination and Evaluation</p>	<p>There is a dedicated team of non-teaching staff members monitoring all the physical infrastructure and ICT facilities in the institution. The librarian of the college Library with team members maintaining the Library by doing the work of Thymol fumigation, repairing motheaten pages and</p>

	preservation of the repositories.
Teaching and Learning	Specific tasks, fixing deadlines, creating a culture of working under pleasurable stimulus. guiding one to use ones abilities to manage crises, promoting the value of self-discipline through Workshops and Seminars organized in the college
Admission of Students	Requesting the Alumni for initiatives in industrial collaboration, Have interaction for the welfare of the college. Encouraging students to undertake research to identify the needs of industries, and equipping themselves with the skills industries need, and making industrial interactions more vibrant through the involvement of the former faculty in the development measures of the college

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Since the college is owned by government of Tamil Nadu all the rules and regulations, codes of conduct framed by the government are strictly followed. The office administration was encouraged to operate with computers and prior data to be digitized.
Finance and Accounts	The college being Grade I Government college, the accounts are audited regularly by the Head of the Department of Collegiate Education and External Audit by the Accountant General. Finance committee, comprising of Principal, RJD, and Senior Faculty. Controller of Examinations shoulder the responsibility of allotment of UGC/State/Exam Fee for various purpose after getting justification from the department and audit the expenditure meet out by the departments. Utilization certificate and Audit reports are sent to UGC promptly on time. Accounts are audited regularly every year by the Accountant General. The Accounts are reconciled with treasury figures. The objections are rectified and audit queries are cleared.
Examination	Exam fees are paid online through RTGS. Internal marks for theory papers and external marks for practical/viva-voce Exam are submitted online to the University as per University norms.

Planning and Development	Staff and students are motivated to utilize computer for their departmental work. After the admission, the enrolment list has been computerized. Some of the departments maintain digitized files, and students profile data.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	20/05/2016	09/06/2016	21
Orientation Programme	3	03/08/2016	30/08/2016	28
Orientation Programme	1	02/11/2016	29/11/2016	28
Refresher Course	1	08/11/2016	28/11/2016	21
Orientation Programme	1	02/02/2017	28/02/2017	28
Orientationa Programme, Batch 129	2	10/05/2017	06/06/2017	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	19	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
New Health Insurance Scheme, Thrift Society, Festival advance, Family Benefit Fund	New Health Insurance Scheme, Thrift Society, Festival advance	Yearly Community Scholarship, Free bus pass, Tamil medium Students Scholarship, Farmers Scholarship, First Graduate Scholarships, Maternity Leave, Free Hostel facilities for OBC and SC/ST students,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT: At the end of every financial year, stock verification committee is formulated by the principal to visit every department physically verify the equipment, stock registers and other resources kept in the departments and also inspects the records maintained by them. **EXTERNAL AUDIT:** External auditing is done by Auditor General, Chennai, and The Director, Directorate of Collegiate Education, Chennai. The accounts of the College are being Audited by AG, Chennai at periodical intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jain jewellery	500000	Construction of Open Stage
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	Other Departments of our college
Administrative	Yes	Higher Education Department and AG Office	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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PTA Fund, utilized for appointment and salary for temporary supporting staff of the college. PTA Fund is also used for conducting PTA meetings.

6.5.3 – Development programmes for support staff (at least three)

1. Bhavani Sagar Training Programme to maintain office files. 2. Bhavani Sagar Training Programme to maintain account management system. 3. Bhavani Sagar Training Programme on computer training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ICT enabled classrooms 2. New buildings constructions under progress 3. Faculty strength improved 4. Career and placement cell established

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	One-day National Level Seminar on Research Methodology	24/06/2016	24/06/2016	24/06/2016	53
2016	Awareness programme on Health and Hygienic Principles	18/10/2016	18/10/2016	18/10/2016	60
2016	Awareness Programme on Consumer Protection Act	08/12/2016	08/12/2016	08/12/2016	73
2017	Awareness Programme on Women Empowerment	02/02/2017	02/02/2017	02/02/2017	69
2017	One day State Level IQAC Training Programme	02/03/2017	02/03/2017	02/03/2017	88

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
AIDS Awareness Programme	07/03/2017	07/03/2017	56	40
Women Empowerment	06/04/2017	06/04/2017	78	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Planting tree saplings 2.Plastic free zone 3.Garden Maintenance 4.Swachh Bharat

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	29/05/2017	15	B.Ed and MED Exam	Easy location for Rural Remote Students to reach the centre	1502
2016	1	1	16/08/2016	1	Awareness Programme on Community Primary Health Issues	Rural People benefited to understand the primary health issues prevailing in their locality.	250
2016	1	1	11/06/2016	1	TNPSC Exam Centre	Rural Sector students benefited	955

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of ethics and conduct for the administrators	16/06/2016	<ol style="list-style-type: none">1. Encourage outstanding teaching, research, and other professional activities.2. Maintain a safe and clean environment for student learning and faculty research.3. Act as an advocate for faculty, staff, and students of the College.4. Treat faculty, staff, and students fairly and impartially.5. Refrain from engaging in behaviour on the college premises that is inconsistent with their role as College leaders.6. Strive to ensure the availability of resources required to accomplish goals and objectives.
Code of ethics and conduct for the students	16/06/2016	<ol style="list-style-type: none">1. He/she shall be regular and must complete his/her studies in the College.2. All students must uphold academic respect to all persons and their rights and property and safety of others etc.3. He/she must carry the identity card, issued by the college.4. he/she should not Park a vehicle in a no parking zone5. He/she is forbidden for Smoking on the campus of the college.6. He/she should not indulge in any act of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, marital or family status, physical or mental disability, gender identity, etc.7. He/she should not misbehave at

		<p>the time of student body elections or during any activity of the college.</p> <p>8. He/she should not indulge in any disruptive activity in a class room or in an event sponsored by the college.</p> <p>9. Cheating and Copying during examinations are forbidden.</p> <p>10. All the students are informed that Ragging is a crime. So They should not involve in any act of ragging such as use of spoken /written word or any act which has the effect of teasing, treating or handling with rudeness any student.</p> <p>11. All the students are informed that they should not involve in act of sexual harassment which encompasses a range of conduct, including sexual assault, unwanted touching or persistent unwelcome comments, emails, or pictures of an insulting or degrading sexual nature etc.</p> <p>12. Any student of the college aggrieved by any acts of sexual harassment or ragging can approach the Student Grievance Redressal cell at the college.</p>
<p>Code of ethics and conduct for the faculty</p>	<p>16/06/2016</p>	<p>1. Always be punctual in attending to duties in the college.</p> <p>2. Treat all students with respect and dignity and be just and impartial to all irrespective of caste, creed, sex, status, religion, language and place of birth</p> <p>3. Acknowledge and respect the uniqueness, individuality and specific needs of pupils/students and promote their holistic development</p> <p>4. Refrain from accepting</p>

		<p>remuneration for coaching or tutoring his/her own students except for remedial teaching under an approved scheme 5. Seek to establish and maintain cordial relations with parents/guardians. 6. Work in a collaborative manner with students, guardians, management, other members of staff, relevant professionals and the wider school community, as appropriate, in seeking to effectively meet the needs of students. 7. Faculty should exhibit intellectual honesty and integrity in all their scholarly endeavours. 8. Faculty should refrain from lodging unsubstantiated allegations against colleagues or higher authorities 9. Faculty should participate in programmes of professional growth like in-service education and training, seminars, symposia workshops, conferences, self-study etc . 10. Faculty should avoid conflict between their professional work and private interests which could reasonably be deemed to impact negatively on pupils/students 11. recognize the management as the prime source of his sustainable development and develop mutual respect and trust through his professional activities and outputs.</p>
<p>Code of ethics and conduct for the support staff</p>	<p>16/06/2016</p>	<p>1. Make efforts to enhance administrative efficiency. 2. Remain familiar with and adhere to college policies relevant to his responsibilities. 3. Take</p>

necessary and appropriate action to ensure constituents' safety and wellbeing in and around the college community. 4. Provide students, faculty, other staff, and administration with the tools and assistance they require to perform effectively. 5. Act promptly to remedy deficiencies, such as equipment failures, or classroom problems. 6. Prepare all reports, vouchers, bills, invoices, records, and other important documents accurately and honestly. 7. Safeguard any confidential information.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World No Tobacco Day (31st May)	15/08/2016	15/08/2016	300
World Environment Day	21/08/2016	21/08/2016	250
Swachh Bharat Abhiyan	30/06/2016	30/06/2016	223
Observance of independence day	15/08/2016	15/08/2016	50
Republic day parade	26/01/2017	26/01/2017	56
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Herbal Garden was established by the Department of Botany and Zoology. 2. Plastic-free environment. 3. Littoral free zone 4. Plantation of tree saplings. 5. Maintenance of Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: 01 (a) Title of the Practice: Remedial classes for slow learners. (b) Objective of the Practice: (i) To help the weak students secure better marks and reduce dropout rates. (ii) To assist the students in order to achieve expected competencies in core academic skills such as literacy and numeracy. (iii) To overcome the lack of preparedness (iv) To understand the explanatory notes. (v) To help struggling learners shore up their basic skills (vi) To motivate and enhance the subject knowledge of the students to clear their University examination process. (c) Context: (i) The condition of slow learners among the fellow students were treated badly. (ii) They were not in a position to maintain good rapo in the Teaching faculties in college. (iii) The

name and prestige in the society and their house is questionable. (d) Practice: (i) classes would be organised for three months in under graduation at sixth semester. Each class will be of one hour duration. Students for remedial classes will be selected on the basis of their Higher Secondary School performance, teachers' feedback and internal evaluation. Voluntary interest of students also considered. (e) Evidence of Success: (i) Majority of students were able to get pass in their subject and obtained next degrees. (ii) By clearing all the papers, they would be in a level to compete with other students and maintain status in every walks of their life. (iii) They attained the scope for getting higher jobs in placements. (f) Problem Encountered: (i) Sometimes students not attend the class as properly as they felt that it as guilty. (ii) Some students did not pay keen interest and attachment to attend the classes. (iii) Some occasions students did not show their full involvement and concentration. However through motivation and encouragement they were retained in the class for their own well being and development. (g) Resources required: Awareness on students community requires more to join in remedial courses organised by the respective departments. Special care and attention to be paid to differently abled students and economically weaker sections of the society. Special classes are to be arranged to improve their level of understanding the subject. 02 (a) Title of the Practice: Gender Sensitization Programs. (b) Objective of the Practice: (i) Ensuring gender equality in the classroom and campus (ii) To promote congenial environment for girl students to create a healthy and safe learning scenario (iii) To emphasize the equality of Women and men in the regard to political representation and participation. (iv) Enhancement of gender roles and Standards for women and men, elimination of restricting standards. (v) To sensitize the students on gender discrimination (vi) To familiar them regarding the constitutional safeguard for gender equality (vii) To train the youth on the Socio-economic status of women in the state of Tamil Nadu. (viii) To make the girl students in aware of evils viz, Eve-teasing, Ragging, Ridiculing etc. (c) Context: Girl students are facing a lot of problem in day to day affairs of life. In the college level and classroom, secondary importance was given to them. Image and safety of women is weakened by technological developments in the country as a whole. It is necessary to get aware of evils connected with their in the society. (d) Practice: (i) Women and Economy occupies integral part in UG curriculum. In addition to that (ii) Gender studies inherits significance place in value-added programme. (iii) Special lecture were organised on Gender bias, Empowerment of Women and role of women in society to the students. (iv) One to one interactions, Group Discussions, Experience sharing and review made (ESRM) have been arranged in the classroom focusing on various problems and challenges to be reckoned by women folk in the society. (v) As mark of Womens Day event, successful women in the State and Society are invited to deliver a lecture on important role of women in freedom movement and French Revolution scenario. (vi) On par with men, women are given equal chances and responsibilities in terms of extra-curricular and co-curricular activities. (e) Evidence of Success: (i) Witnessed a friendly learning atmosphere among the genders in the classroom and college campus. (ii) Facilitated a gender sensitive environment enabling women and men to maximize their potentials. (iii) Conducive atmosphere developed to make forum for open dialogue and discussion on gender issues. (iv) Realised the part of evils of the society by the students. (v) Societal involvement of girls students mounted up. (vi) Attained respected place in all the occasions in the campus. (vii) Received equal treatment as like men in youth Parliament programme and the like. (viii) Feedback report analysis resulted the establishment of gender equality and friendly learning environment in the campus. (f) Problems Encountered: Find difficulty to motivate them in right directions at occasions. (ii) Taken time and space to reach the programme more effective at first instance. (d) Resources Required: (i) Needed more encouragements for their attitudinal change to coexist with others. (ii)

Regular interaction is required to understand the social barriers against the women. (iii) Counseling needed to come out from bandages and other aspects. (iv) Mingling in the achievers would encourage them to reach their target and endurances in life. (v) Meeting with Parents-Teachers would provide feasible and meaningful idea to identify the issues and requirements of the students. Other Best practice: 1. The integration of ICT into academics through ICT-ACADEMY. ICT-ACADEMY promotes faculty development, Skill development, Research Publications, Digital Empowerment and Industry Interaction, Online Student Development Programme on MS-Office application. 2. Environmental Awareness preserved, no use of plastic bags in campus, increased tree plantation, use of bicycle increased for conveyance and water management

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://tkgac.in/igac-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The mission of the college is to provide the student a comprehensive preparation for life. As the students are coming from economically weaker section after society in large number, they were given financial support and assistance through volunteers, non-Governmental Organisations, Alumni Association and philanthropists in addition to the scholarships availed from the Government of Tamil Nadu. The objective is to develop the intellectual caliber and personality development of the students to with stand in the changing pattern of the society. Besides, the college offers and inspiring platform for the students to equip Entrepreneurial ideas. The various competitions conducted in the college tested the multifaceted talent and abilities of the students in a way to reach all-round success and development. Moreover, the college gave an encouragement to make the students self-reliant and independent to explore their own opportunities and to tackle the challenges of life to breed in themselves their strength and spirit to grow with world around them. The change reflected on the students at academic Pursuits, Sports, aesthetic, environmental and ethical values which shaped their life career in a new dimension. Despite the economic backwardness and social milieu, the students are to prepare themselves to acquire face the urgent requirements of the society around them and to improve leadership potential to guide the deprived masses towards a better standard of living by giving due impetus to Social justice and democratic citizenship. The cell college and organisations like NSS, NCC, YRC, Alumni gave proper attention to the above mentioned level of development and achievement with full involvement and commitment to reach their goals.

Provide the weblink of the institution

<http://tkgac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Annual orientation session with faculty members on quality enhancement. 2. To enhance and upgrade institutional infrastructure in view of maintaining clearliness and hygiene. 3. Impart regular trainings to both Teachers and students to improve the learning environment . 4. Enhanced Gender workshops and seminars.